

Form Submission - Please email this form to [invest@mfa.bc.ca](mailto:invest@mfa.bc.ca) with the subject line "Pooled Investment Funds Transaction".

Trade Date: For this transaction to be accepted with trade date today, the email must be received at MFABC before 10:30am PT.

Subscription requests received after 10:30am PT will be processed on the next business day.

Fund Settlement: Subscription requests for the Money Market fund received by the MFA at [invest@mfa.bc.ca](mailto:invest@mfa.bc.ca) by 10:30 am PT will be debited from the Participants bank account on the next business day following the trade date. Subscription requests for the Short-term Bond Fund, Govt. Focused Ultra-short Bond Fund and the Fossil Fuel Free Short-term Bond Fund received by the MFA at [invest@mfa.bc.ca](mailto:invest@mfa.bc.ca) by 10:30 am PT will be debited from the Participants bank account on the second business day following the trade date. Please allow 1 additional business day should your main financial institution be a Credit Union.

### Participant Information

Organization Legal Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Contact Phone #: \_\_\_\_\_

Contact Email: \_\_\_\_\_

### Pooled Investment Account Information

Please provide 2 business days notice for Subscriptions greater than \$30 million by emailing [invest@mfa.bc.ca](mailto:invest@mfa.bc.ca)



Trade Date: \_\_\_\_\_

Subscriptions can be post dated up to 30 calendar days in advance

Account Number (9 digits): \_\_\_\_\_

Amount to be Subscribed: \_\_\_\_\_

Please select the fund to subscribe to:

- Money Market Fund       Govt. Focused Ultra-short Bond Fund        Short-term Bond Fund       Fossil Fuel Free Short-term Bond Fund 

### Banking Information

The information provided below must match what is currently on file with Municipal Finance Authority of BC

Bank Name: \_\_\_\_\_

Bank Street Address: \_\_\_\_\_

Bank Transit Number: \_\_\_\_\_ Institution Number: \_\_\_\_\_

Account Number: \_\_\_\_\_

### Authorization

The undersigned must be current Signing Authorities on file with the Municipal Finance Authority of BC (MFABC). The following Signing Authority(ies) hereby approve of this transaction and authorize MFABC to complete this transaction. If, for any reason, there are insufficient funds to complete this transaction, any fees or penalties are the sole liabilities of the Participant. The Signing Authority(ies) authorize CIBC Mellon, as Directional Trustee of MFABC's funds, to debit the Bank Account outlined above for the "Amount to be Subscribed."

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Trade Entered By: \_\_\_\_\_

Trade Approved By: \_\_\_\_\_