



TRANSFER

Please fill out this form electronically. You will need Adobe Acrobat Reader, which can be downloaded free of charge from Adobe.com. Submit completed forms to: [#_IFA_Unitholder_Recordkeeping@CIBCMellon.com](mailto:IFA_Unitholder_Recordkeeping@CIBCMellon.com) and Mailbox.RKAccountAdmin@cibcmellon.com.

Organization Legal Name

Account Number (9 digits)

Contact Name

Contact Phone Number

Contact Email

For this **transfer** to be accepted today, the submission must be received at CIBC Mellon before 3:00pm PT if a Money Market Fund transaction, and 10:00am PT if the transaction pertains to Bond Fund or Intermediate Fund.

Step 1: Complete transfer instructions

Amount to be transferred

Dollar Value of Funds to be Transferred, if transferring entire investment amount, enter "ALL"

Date of acceptance

Today's date

Transfer FROM:

Cross Reference Number

Account Number (9 digits)

Fund Type (Bond, Intermediate, Money Market)

Transfer TO:

Cross Reference Number

Account Number (9 digits)

Fund Type (Bond, Intermediate, Money Market)

For Transfers between Money Market to Money Market accounts: Your transfer will be effective on the next business day provided this instruction is received by 3pm PT. For transfers where one of the Funds is Bond or Intermediate: Your transfer will be effective two business days from the receipt of this instruction, provided the instruction is received by 10am PT.

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Step 3: Authorization

The undersigned MUST be current signing authorities on file with Municipal Finance Authority.

Signature

Signature

Print Name

Print Name