

## SHORT TERM FINANCING LOAN APPLICATION - MUNICIPALITIES

Please fill out this form electronically. You will need Adobe Acrobat Reader, which can be downloaded free of charge from Adobe.com. If you are unable to download the free program, please contact us. Submit completed forms and all required supporting documentation to: [finance@mfa.bc.ca](mailto:finance@mfa.bc.ca).

<b>The</b>	Municipality Legal Name
<b>of</b>	Municipality Address
hereby applies for short term financing under the program as established by the Municipal Finance Authority of British Columbia under section 11 & 11.1 of the <i>Municipal Finance Authority Act</i> .	
<b>Contact Name</b>	<b>Contact Email</b>

Today's Date	Amount of Loan Request	Purpose
		From bylaw or resolution

**IMPORTANT:** The Client Profile/Pre-Authorized Debit Agreement (PAD) is required by MFABC to process this application. If one is not on file or if changes are required, please fill out an updated version and email it to [finance@mfa.bc.ca](mailto:finance@mfa.bc.ca). The Client Profile/PAD can be found in the Forms section on our website.

### Select the type of short term financing you are applying for:

#### Temporary Borrowing Under Loan Authorization Bylaw (*Community Charter, Section 181*)

- ☐ Certified true copy of Temporary Borrowing Bylaw # \_\_\_\_\_
- ☐ Updated Liability Servicing Limit Certificate (only required if LA Bylaw was adopted more than three years ago)  
*\*Note: we must have a copy of the LA Bylaw, its Certificate of Approval and its Liability Servicing Limit Certificate from the Ministry, before this application can be approved.*

#### Short Term Capital Borrowing (*Community Charter, Section 178*)

- ☐ Certified true copy of Short Term Capital Borrowing Bylaw # \_\_\_\_\_
- ☐ Statutory Approval
- ☐ Liability Servicing Limit Certificate

#### Revenue Anticipation Borrowing (*Community Charter, Section 177*)

- ☐ Certified true copy of Revenue Anticipation Borrowing Bylaw # \_\_\_\_\_
- ☐ Council report or other written confirmation of purpose of borrowing, repayment sources and timing
- ☐ Confirmation that borrowing will only fund expenditures included in financial plan (council report, email, or financial plan excerpt)
- ☐ Confirmation of grant approval (if borrowing in anticipation of grant funding)

#### Liability Under Agreement (*Community Charter, Section 175*)

- ☐ Certified true copy of Council Resolution # \_\_\_\_\_
- ☐ Council report or other written confirmation of purpose of borrowing, repayment sources and timing
- ☐ Confirmation that project is/will be included in financial plan (council report, email, or financial plan excerpt)
- ☐ Liability Servicing Limit Certificate

For MFA Use Only
Date:
Approved by: